



Volunteer Application

Old Town requires all volunteers who are NOT part of a group such as a church, school, business, or organization to complete an application and screening process before they can start volunteering with us. The purpose of this process is to ensure the safety and well-being of our clients, staff, and volunteers.

Basic Information

Full name: _____ Date of Birth _____

Other Names: _____ Gender: Male Female

Address: _____ City: _____

State: _____ Zip code: _____

Additional address if you have lived at the above location for less than 5 years

Address: _____ City: _____

State: _____ Zip code: _____

Race: _____

I consent to allowing Old Town Christian Outreach Center to utilize the provided information for conducting a background check. The purpose of this check is to create an assessment of my character as part of my application for volunteering at any of Old Town's ministries and outreach programs.

Signature _____ Date _____

Additional information

Phone: _____ May we text you at this number? Yes No

Email Address: _____

Desired position for Volunteering _____

Availability: Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Frequency of volunteering _____

Do you attend Old Town Christian Outreach Center Yes No





Conviction Acknowledgement

Felonies that include a component involving physical violence

- Any criminal act involving sexual nature, no matter how long ago it occurred.
- Any criminal felony or misdemeanor conviction that resulted in physical and/or mental harm to a minor (no time limitations)
- Any volunteer who presently is or has been registered in a local, state or national sex offender registry.

The term “conviction” applies to the final disposition of any given criminal acts. Felonies that have been pleaded down to a misdemeanor, in that case then the following misdemeanors guidelines will apply:

- Misdemeanors concerning physical force or intimidation of force towards an individual (adult or minor) in the past ten (10) years
- Misdemeanors whereby sexual based conduct took part, including prostitution, solicitation. Said acts including but not limited to pornography, lewd conduct, and indecent exposure irrespective of how long ago they took place
- Both felony and misdemeanor convictions concerning controlled substances within the last five (5) years
- Both felony and misdemeanor convictions relating to cruelty to animals within the last ten (10) years

What is a felony?

Courts of law define felony as “a criminal act punishable by imprisonment in excess of one year”

What is a conviction?

In a court of law, a conviction is the final verdict that results when a judge or jury finds a defendant guilty of a crime.

Please sign the option below that correctly describes your situation.

I affirm that I have **NOT** been convicted of any of the above offenses.

Signature _____ Date _____

I have been convicted of one or more of the above offenses, but still would like to be reviewed for volunteer options at Old Town.

Signature _____ Date _____





Personal References

Name: _____

Relationship: _____

Phone Number: _____

Address: _____

Name: _____

Relationship: _____

Phone Number: _____

Address: _____

Name: _____

Relationship: _____

Phone Number: _____

Address: _____

I hereby authorize the Old Town Christian Outreach Center to contact my provided references for the purpose of conducting a thorough background check as part of my application for volunteering at any of Old Town's ministries and outreach programs.

Signature _____ Date _____

